

GHUFRAN BANI KHALED

Irbid-Jordan | +962792894625
Gofranbk97@gmail.com



Professional Summary

I am a new graduate care to start my career in psychological guidance and special centers where I will be able to use my skills and knowledge in dealing with students and providing the service required with all sincerity and security. I have knowledge to deal with people and provide tips for them.

Professional strengths include:

- Excellent conceptual and analytical skills
- Networking, negotiating, and problem solving skills
- Able to work on my initiative or as part of a team
- Knowledge in the use of computer programs and office software
- Detail oriented, strong organization and a high degree of accuracy
- Analysis and Decision-Making skills
- Love volunteering and participating in events

Business Experience

Um Al Habibeh School for Girls
Trainee guide

02/2019 – 06/2019

- Follow up and assist students in directing the academic, behavioural and social development of students
- Modifying student behaviour and providing awareness and preventive leaflets to female students
- Conducting special case studies for students
- Providing group guidance classes for female students in order to develop the students' abilities and potentials and help them overcome their social, psychological and educational problems.
- Providing career guidance

Education

Bachelor's Degree in Psychological Counseling
Yarmouk University – Irbid, Jordan

2015-2019

Master Degree in Psychology
Yarmouk University – Irbid, Jordan

2019-2022

Certifications

Effective Communication Skills, Injaz Foundation

(For One Semester) 2019-2020

- emphasize the important role of communication in the process of conveying feelings and viewpoints
- providing information to make the communication process a component of life

My pioneering project, Injaz Foundation

(For One Semester) 2018-2019

- Revolves around opening a project
- Having new ideas
- obtaining profits

My pioneering project, Injaz Foundation

(For One Semester) 2018-2019

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Introduction to physiognomy, social intelligence, TOT, Yarmouk University

2/10/2018-9/12/2018

- focused on the path of developing human capabilities to succeed in
- Discovering the person in front of him and protecting him from getting into trouble
- focused on building successful relationships through understanding others and their different demands and needs in order to adapt to social situations
- forming a group committed to performing tasks and achieving goals through cooperative and interactive activities
- qualify and develop individuals to become professional trainers in several fields.

My path to a job, Injaz Foundation

(For One Semester) 2019-2020

- Revolved around preparing for job interviews

English Access Micro Scholarship Program, Embassy of the United States of America

11/5/2013

- Revolved around preparing for job interviews

Case Management in Times of Crises and Wars, Rushd Virtual University

(For Three Months) 26/1/2024

- providing direct support to the client and helping him deal with life's challenges
- providing support to individuals and families to overcome the social, psychological, and economic problems they face.

Content management, Rushd Virtual University

8/5/2024

- teach the arts of electronic content management by designing advertising videos and banners

Volunteering

Researcher, Princess Basma Center for Jordanian Women's Studies at Yarmouk University

2019-2020

- The project aimed to know the extent of citizens' satisfaction with the performance of Municipal

Volunteer, The Independent Election Commission

2020

Languages

Arabic: Native
English: Very Good